

## **Academic Policy Council Minutes**

April 19, 2017

HPNP Room 4233 (Nursing Dean's Conference Room)

3:30 p.m.

### **Attendees**

Chris Hass, Susan Schaffer, Sue Alvers, Angel Kwolek-Folland, Beverly Sanders and Karen Whalen

### **Call to Order**

Susan Schaffer, Chair, called the meeting to order at 3:34 p.m. and the March minutes were approved.

### **Update on course evaluation revision plan – Angel Kwolek-Folland**

- Contacting different colleges to find out requirements for course evaluations. Each college has different needs.
- Continuing to investigate software packages that would work with Canvas.

### **Update Extending Exam Scheduling – Angel Kwolek-Folland**

- Met with Margaret Fields and Steve Pritz about the issue of assembly exams trumping classes.
- Biology is concerned about make-up labs. Labs trumps assembly exams. It is easier to make-up an assembly exam than a lab exam. Make-up exams are already built into the schedule for Saturdays
- Researching course sequences to see if there is an alternative.

### **Election of Chair for 2017-2018**

- The council re-elected Susan Schaffer as chair for 2017-2018

### **APC Issues for 2017-2018**

- Course Evaluation Plan
- Exam Scheduling
- Issue with finding rooms
- Student Incivility
  - Legal suggested that Jen Day Shaw's office should drive this issue. We will invited Jen Day Shaw to first meeting in September
  - Invite Joel Brendemuhl for Academic Task Force update in October

The council decided to meet at the same time next year. Third Wednesday of each month at 3:30 p.m.

The council adjourned the meeting at 4:10 p.m.